

5/CEC-1 (Syllabus-2015)

2023

(November)

ENGLISH

(Common Paper for B.Com, BCA and BSW)

(**Compulsory English**)

Marks : 75

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

SECTION—I

1. (a) Give a brief account of Ruskin Bond's life after he left Kasauli. 10

Or

- (b) Briefly describe Bond's relationship with his father.

2. (a) Mention any three awards and honours that J. R. D. Tata received during his lifetime. 5

Or

- (b) What is your impression of J. R. D. Tata's personality with reference to his following statement?

"I do not want India to be an economic superpower. I want India to be a happy country."

3. (a) What is the theme of the poem, *Do Not Go Gentle into That Good Night?* 5

Or

- (b) What does Dylan Thomas request his father in the last stanza?

4. (a) Write a critical appreciation of the poem, *View with a Grain of Sand.* 10

Or

- (b) Describe the unself-consciousness of nature as seen in Szyborska's poem, *View with a Grain of Sand.*

5. (a) Write an essay on any one of the following : 10

- (i) Environmental Pollution
(ii) Drug Addiction

Or

- (b) Write a précis of the following passage :

The great advantage of early rising is the good start it gives us in our day's work. The early riser has done a large amount of hard work before other men have got out of bed. In the early morning the mind is fresh, and there are few sounds or other distractions, so that work done at this time is generally well done. In many cases the early riser also finds time to take some exercises in the fresh morning air, and this exercise supplies him with a fund of energy that will last until the evening. By beginning so early, he knows that he has plenty of time to do thoroughly all the work he can be

expected to do, and is not tempted to hurry over any part of it. All his work being finished in good time, he has a long interval of rest in the evening before the timely hour he goes to bed. He gets to sleep several hours before midnight, at the time when sleep is most refreshing and after a sound night, rises early next morning in good health and spirit for the labours of the day.

However, some find the perfect quiet of the night as by far the best time for working. This is no doubt true in certain cases. Several great thinkers have found by experience that their intellect is clearest, and they can write best, when they burn the midnight oil. But even in such cases, the practice of working late at night cannot be commended. Few men, if any, can exert the full power of this intellect at the time when nature prescribed sleep without ruining their health thereby; and of course the injury done to the health must in the long run have a bad effect on the quality of the work done.

SECTION—II

PART—A

6. (a) Draft a letter asking a candidate to appear for an interview for the post of Production Manager, on behalf of Maruti Udyog Limited, New Delhi.

Or

(b) On behalf of R. D. Chemicals and Fertilizers Ltd., Bangalore, draft an appointment letter to a candidate informing him of his selection for the post of Assistant Manager (Production).

7. (a) Write a warning memo to a Sales Officer concerning a customer's complaint. 7

Or

(b) Draft a circular announcing the voluntary resignation of the General Manager of a company.

PART—B

8. (a) Draft a show-cause notice to an employee for submitting fake medical bills. 10

Or

(b) Draft a chargesheet against an employee for fraud and misuse of company's funds.

9. (a) As an Honours student, design a series of slides for a seminar on the unwanted influence of the media on college students. 10

Or

(b) Write an e-mail to a customer informing him that the goods he ordered have been dispatched.

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